

Returns Form



Using suitable materials, please package the goods to be returned, together with a completed Returns Form and a copy of the original delivery documentation, and send to:

Returns
Schoolwear Plus
12 Parkway
Chelmsford
Essex CM2 0NF

Alternatively, bring the goods to the Chelmsford store, together with a completed Returns Form and a copy of the original delivery documentation.

Please note that any non-faulty items returned must be in the same saleable condition as when purchased; i.e. unworn, unwashed, un-ironed, and with packaging and labels intact.

To enable us to process your exchange/refund as promptly as possible, please complete the details below:

Order/Invoice Number: _____ School (if applicable): _____

Name on Invoice: _____

Address on Invoice: _____

_____ Postcode: _____

Telephone No(s): _____ Email address: _____

Bar Code Number	Description as per Delivery Note	Quantity
Reason for Return		

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(Please continue on a separate sheet of paper if necessary)

Faulty Garments

If returning faulty garments you must ensure that the item has been thoroughly cleaned as manufacturers will not accept any soiled garments.